



[info@todaysbuildingservices.com.au](mailto:info@todaysbuildingservices.com.au)  
[www.todaysbuildingservices.com.au](http://www.todaysbuildingservices.com.au)

Today's Building Services Pty Ltd  
58A Hope Street  
NORTH BEACH WA 6020  
Ph No: 0413 169 971  
ABN: 66 810 610 403

## Certificate of Building Compliance Checklist

Residential Class 10 – carports, patios, retaining walls, swimming pools and spas etc

Client name: \_\_\_\_\_ Ph No \_\_\_\_\_

Billing address: \_\_\_\_\_

Email: \_\_\_\_\_ Mob: \_\_\_\_\_

Address to which this Application Applies:

Lot No: \_\_\_\_\_ No: \_\_\_\_\_ Street: \_\_\_\_\_

Local Government area: \_\_\_\_\_

### Fees payable

**Min Fees – \$770 incl GST**

- The above fee does not include any site inspections.
- Inspections can be carried out by others and photographic evidence supplied (as directed by TBS).
- If an inspection is required, it will be charged at \$220 per hour inclusive of travel time.

### **CHECKLIST**

The following checklist indicates the minimum documentation that is required by the State Building Regulations to be submitted to the Approval Authority (local government) as part of the Application for Certificate of Building Compliance.

LOCAL GOVERNMENT REQUIREMENTS		N/A	YES
1	<b>Is Planning Approval required?</b> If yes and approval already obtained, please provide approval letter with any conditions of approval	<input type="checkbox"/>	<input type="checkbox"/>
2	<b>Has the Permit Authority (local government) carried out an inspection?</b> If yes please submit a copy of any correspondence received	<input type="checkbox"/>	<input type="checkbox"/>
PLANS AND DOCUMENTS – PDF copies of the following			
3	<b>Site Plan</b> to a minimum scale of 1:200 must be provided showing all existing structures and clearly identifying the location and size of the unauthorized structure as well as all setback distances from the nearest property boundaries and any buildings on site, location of all pool fencing or barriers.	<input type="checkbox"/>	<input type="checkbox"/>
4	<b>Details</b> of the structure showing materials, height and length, and footing details.	<input type="checkbox"/>	<input type="checkbox"/>

5	<b>Structural Certification</b> For Structural adequacy of the building if supporting or close to other buildings or adjoining property boundaries and retaining walls higher than 500mm.	<input type="checkbox"/>	<input type="checkbox"/>
6	<b>Termite Management systems</b> (if required) If the structure is attached to a Class 1 building and effects the termite management system, details of how this will be maintained or a pest inspection report.	<input type="checkbox"/>	<input type="checkbox"/>
7	<b>Energy Efficiency</b> (if required) If the structure is to be air-conditioned or is attached to another Class of building and interferes with a conditioned space, an energy report may be required.	<input type="checkbox"/>	<input type="checkbox"/>
8	<b>Detail of stormwater management</b> Details of all roof guttering and downpipes and the disposal of stormwater onto the site, e.g. soak wells, leach drains or other management system	<input type="checkbox"/>	<input type="checkbox"/>
<b>OTHER</b> (Not required for certification)			
8	<b>Water corporation approval</b> This may be required if any structures are in close proximity to the Water Corporations sewer line.	<input type="checkbox"/>	<input type="checkbox"/>
9	<b>Septic tanks</b> If the structure interferes with an effluent disposal system, details of this may be required to be submitted to the Permit Authority	<input type="checkbox"/>	<input type="checkbox"/>
10	BA20 form (adjoining owners consent) may be require where structures adversely effect adjoining property	<input type="checkbox"/>	<input type="checkbox"/>